



॥ Tamaso ma Jyotirgamaya ॥
Shri Someshwar Shikshan Prasarak Mandal's

Sharadchandra Pawar College of Engineering & Technology

Someshwarnagar, Tal. Baramati, Dist. Pune (Pin : 412 306) Maharashtra, India

Approved by AICTE New Delhi, Recognised by Govt. of Maharashtra &

Affiliated to Savitribai Phule Pune University, Pune, Id. No. PU/PN. Engg./445/2012

Ph : (02112) 253185, Fax : (02112) 283185

Ref. No. : SPCE/201A-12022-2023

Date : 16/01/2023

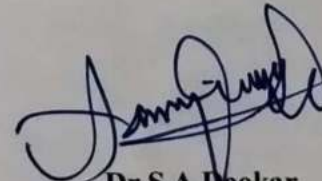
LOCAL MANAGEMENT COMMITTEE

Sr. No.	Name of Faculty	Designation	Nomination
1	Shri. Purushottam R. Jagtap	President – Shri. Someshwar Sugar Factory.	Chairman
2	Mrs. Pranita Tai Khomane	Vice President – Shri. Someshwar Sugar Factory.	Member
3	Shri. Bharat T. Khomane	Secretary – Someshwar Shikshan Prasarak Mandal.	Member
4	Shri. Rajwardhan Shinde	Director – Shri. Someshwar Sugar Factory.	Member
5	Shri. Shivajirao Raje Nimbalkar	Director – Shri. Someshwar Sugar Factory.	Member
6	Dr. Sanjay A. Deokar	Principal, SPCOE & T	Member

Term of the members: As per SSPM norms for Management members, two years for Educationalist / Industrialist, Teaching and non-teaching nominee. Whenever a vacancy arises, the Chairperson of the BOG can appoint a new member.

Frequency of Meeting: The member secretary shall, with the approval of the Chairman convene the meeting of the BOG at least twice a year and such other occasions as may be necessary. The member secretary shall, with the approval of the Chairman prepare the agenda for the meeting.




Dr. S.A. Deokar
PRINCIPAL

Sharadchandra Pawar College of Engineering & Technology
Someshwarnagar, Tal. Baramati, Dist. Pune (Pin : 412 306)



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Shri Someshwar Shikshan Prasarak Mandal's

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Ph : (02112) 253185, Fax : (02112) 283185

Ref. No. : SPCE/10+A/120/22-2023

Date : 16/01/2023

GOVERNING BODY

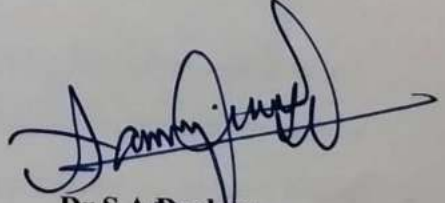
The board of governance of college is as follows.

Sr. No.	Name of Faculty	Designation	Nomination
1	Shri. Purushottam R. Jagtap	President -Shri. Someshwar Sugar Factory.	Chairman
2	Mrs. Pranita Tai Khomane	Vice President - Shri. Someshwar Sugar Factory.	Member
3	Shri. Bharat T. Khomane	Secretary- Someshwar Shikshan Prasarak Mandal.	Member
4	AICTE Nominee	Regional Officer and Director-WRO AICTE, Mumbai.	Member Nominee-AICTE
5	DTE Nominee	Joint Director -DTE, RO-Pune.	Member Nominee DTE
6	Dr. Sanjay A. Deokar	Principal, SPCOE&T	Member Secretary

Term of the members: As per SSPM norms for Management members, two years for Educationalist/ Industrialist, Teachers nominee, AICTE, University, Government nominee's term will be as per their letter and for the UGC nominee, term will be a full six years. Whenever a vacancy arises, the Chairperson of the BOG can appoint a new member.

Frequency of Meeting: The member secretary shall, with the approval of the Chairman convene the meeting of the BOG at least twice a year and such other occasions as may be necessary. The member secretary shall, with the approval of the Chairman prepare the agenda for the meeting.




Dr. S.A. Deokar
PRINCIPAL

Sharadchandra Pawar College of Engineering & Technology
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Ref. No. : SPCE/ 22 + 08 / 2022 - 2023

Date : 22 / 08 / 2022

CIRCULAR Internal Quality Assurance Cell (IQAC)

Sr. No.	Name	Department	IQAC Designation	Mobile No.
1	Dr. S. A. Deokar	Principal	Chairperson	9823141287
2	Hon'ble Shri A. S. Holkar	Trustee	Management Representative	02112282150
3	Hon'ble Shri. B. T. Khomane	Secretary	Member (Administrative Officer)	9552171171
4	Dr. S. R. Gawade	HOD – Mechanical	IQAC Coordinator	9423221655
5	Prof. S. M. Patil	HOD – Civil	Member (Teacher)	9323583519
6	Prof. S. N. Shah	HOD - Computer	Member (Teacher)	8888781968
7	Prof. S. B. Sorate	HOD – Electrical	Member (Teacher)	8999159508
8	Prof. N. S. Wable	HOD – Science and Humanity	Member (Teacher)	9762679500
9	Mr. Suryavanshi S. S.	Account	Member (Head Accountant)	9119537711
10	Mr. Mohite S. R.	Office	Member (OS)	9975567997
11	Mr. Kharade R. V.	Student Member	Member (Student)	7020979100
12	Hon'ble Shri R. Yadav	MD, SSSK Ltd.	Member (Industrialist)	02112282150
13	Mr. Dhuma Yuvraj	Student Member	Member (Alumni/ Industrialist)	8600404804

The primary goals of the IQAC:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote the measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

IQAC will facilitate/contribute:

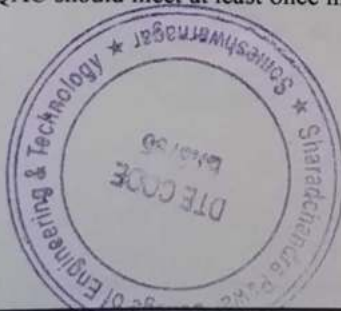
- To ensure enhancement and coordination among various activities of the institution and institutionalize all good practice.
- To focus in institutional functioning towards quality enhancement and to ensure internalization of quality culture.

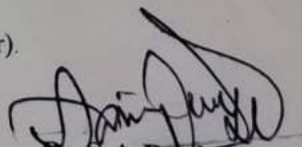
Functions of IQAC:

- Development and application of quality benchmarks / parameters for various academic and administrative activities of the institution.
- Creation of learner-centric environment for quality education and faculty maturation in teaching learning process.
- Organization of inter and intra institutional workshops, seminars, conferences and guest lectures on quality related themes and promotion of quality circles.

Note:

- The IQAC should meet at least once in every quarter (Four meetings / year).




Dr. S. A. Deokar
PRINCIPAL

Sharadchandra Pawar College of Engineering & Technology
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Shri Someshwar Shikshan Prasarak Mandal's

Sharadchandra Pawar College of Engineering & Technology

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Ph : (02112) 253185, Fax : (02112) 283185

Ref. No. : SPCE/ 210/ A /20 22 - 2023

Date : 18/01/2023

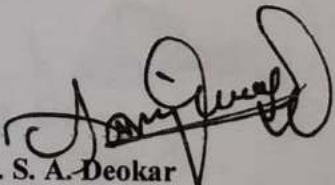
CIRCULAR Social Media Cell

S. N.	Name of Faculty	Department	Committee Designation	Mobile No.
1	Dr. S. A. Deokar	Principal	Chairman	9823141287
2	Prof. A. D. Bhapkar	Faculty, Computer	Coordinator	7378533713
3	Prof. S. V. Ghadge	Faculty, Computer	Member	8796224030
4	Prof. S. R. Kakade	Faculty, Mechanical	Member	7888128706
5	Prof. P. D. Gawade	Faculty, Electrical	Member	9730315075
6	Prof. K. C. Attar	Faculty, Sci. & Humanities	Member	8888772049

Objective/s:

1. To understand the societal responsibilities and the importance of mobilizing youth towards volunteering in social service to make the world a better place for all citizens, regardless of differences.
2. To inculcate and develop social sensitivity, moral values and professional ethics in students so as to show responsible behavior to the professional community and society at large and to grow as responsible citizens, thus realizing a major thrust in the vision and mission of college.




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Ref. No. : SPCE/2013A /2022-2023

Date : 18/01/2023

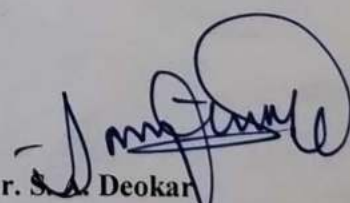
CIRCULAR Institution-Industry Cell

S. N.	Name of Faculty	Department	Committee Designation	Mobile No.
1	Dr. S. A. Deokar	Principal	Chairman	9823141287
2	Dr. Sharad Gawade	Mechanical Engineering	Coordinator	9423221655
3	Prof. Naik C.V.	Civil Engineering	Member	9422460081
4	Prof. Pawar S.D.	Computer Engineering	Member	8999607076
5	Prof. Bhosale A.C.	Electrical Engineering	Member	9011998721
6	Mr. Yuvraj Dhumal	Industry Person	Member	8600404804

Objective/s:

- To promote and educate young students to take the benefit of the policies of the government by establishing their own ventures / start-ups.
- To create awareness to students about self - employment by conducting entrepreneurship development programs.




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Ref. No. : SPCE/219A /2022 - 2023

Date : 18 / 01 / 2023

CIRCULAR Intellectual Property Right Cell

S. N.	Name of Faculty	Department	Committee Designation	Mobile No.
1	Dr. S. A. Deokar	Principal	Chairman	9823141287
2	Prof. S. M. Pondkule	Faculty, Civil	Coordinator	9921490139
3	Prof. S. A. D. Bhapkar	Faculty, Computer	Member	7378533713
4	Prof. J. M. Khatal	Faculty, Civil	Member	9323583519
5	Prof. P. D. Gawade	Faculty, Electrical	Member	9730315075
6	Prof. K. C. Attar	Faculty, Sci. & Humanities	Member	8888772049

- Objective/s:** 1. To cultivate R&D culture in college for the benefit of society and stakeholders.
2. To motivate and guide the students and faculty for registering their ideas for patent.

Duties and Responsibilities:

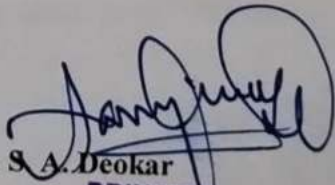
- Identifying the thrust areas for research and helps in preparing the related documents to apply for funding from UGC/AICTE/BCUD, SPPU- Pune/DST/ISTE etc.
- Encouraging the faculty members and the students to involve in research by providing suitable environment and necessary financial assistance.
- Recognizing the areas for consultancy works and approves the proposals.
- Encoring the students and faculty members for applying for patents. For their core research and innovative ideas.
- Keeping record of project and seminar topics year-wise and monitoring quality of dissertations and thesis topics and reports.
- Exploring possibilities of research collaborations for long term development.
- Making MOUs with educational institutes and industries for knowledge and facility sharing.

Term: One years and shall continue to be in force until reconstitution

Meetings: Once in a month.

Quorum: All members or their representatives shall remain present for the meeting. In case of absence, the representative shall attend the meeting after prior permission of principal / coordinator.




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Ref. No. : SPCE/2022 A /2022-2023

Date : 18/01/2023

CIRCULAR Sports Committee

Constitution of Committee: The Technical Event Committee of the college is constituted with the following staff members.

Sr. No.	Name of Faculty	Department	Committee Designation
1	Shri K. G. Salunkhe	Physical Director	Chairman
2	Prof. N.S. Jarande	Faculty, Electrical	Coordinator
3	Prof. S.M. Pondkule	Faculty, Mechanical	Departmental Coordinator
4	Prof. A.Y. Jagtap	Faculty, Computer	Departmental Coordinator
5	Prof. D.B. Kate	Faculty, Civil	Departmental Coordinator
6	Prof. K.C. Attar	Faculty, Sci. & Humanities	Departmental Coordinator

Objective/s: 1. To plan, arrange and conduct the various sports competitions at college level.
2. To provide healthy leisure time for every student and staff of SVPM COE, Malegaon.

Duties and Responsibilities:

- To organize the sports competitions as per the schedule in academic calendar.
- To list out sport competitions to be conducted in technical event.
- Coordination with physical director for arranging and conduction sports events as well as maintaining records of sports data attended by college students outside the college, within the university and outside.
- To motivate the students to participate in college, university, zonal, inter-zonal, state and national level reputed tournaments and other sport activities.
- Approval regarding conduction of the technical event and sanction budget form management.

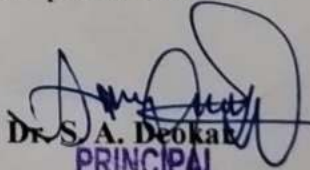
Term: One year and shall continue to be in force until reconstitution

Meetings: Based on requirement.

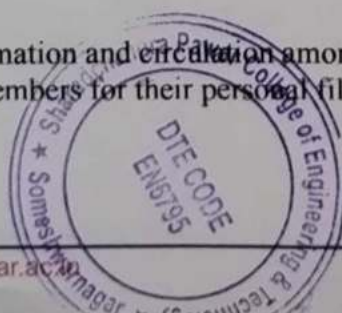
Quorum: All members or their representatives shall remain present for the meeting. In case of absence, the representative shall attend the meeting after prior permission of principal / coordinator.

Copy To:

1. All HOD's for information and circulation among the concerned staff members.
2. Above concerned members for their personal file


Dr. S. A. Deokar
PRINCIPAL

Sharadchandra Pawar College of Engineering & Technology
Someshwarnagar, Tal. Baramati, Dist. Pune - 412306





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Ref. No. : SPCE 219-A /2022 - 2023

Date : 16/01/2023

CIRCULAR Student Counseling

S. N.	Name of Faculty	Department	Designation
1	Prof. C.V. Naik	Civil	Coordinator
2	Prof. P.S. Waghmode	Computer	Member
3	Prof. S.M. Pondkule	Mechanical	Member
4	Prof. S.S. Kadam	Faculty, Sci. & Humanities	Member
5	Prof. N.S. Jarande	Electrical	Member
6	Prof. S.B. Itape	Civil	Member

Objectives:

1. To develop the student's competencies in self-knowledge, educational exploration and career planning.
2. To help the student's to acquire the knowledge, skills and experience necessary to identify options, explore alternatives and succeed in society.
3. To improve the student's decision making skills and to increase their self-esteem and motivation.
4. To encourage the students to convey their grievances and to have more freely communication with their mentors / GFM staff.

Duties and Responsibilities:

1. Support the development of a good study environment.
2. Reduce drop-out rates and improve the completion.
3. Maturing the students to plan their studies during the program.
4. Be visible, accessible and proactive.
5. Provide guidance on studies and employment related issues.
6. Provide guidance on questions concerning well being, teaching and exams.
7. Handle career guidance:
8. Support the transition from university to the labor market.
9. Collect and disseminate knowledge about potential from current students as well as alumni.
10. Orientation program must be arranged for FE students.



II Tamaso ma Jyotirgamaya II
Shri Someshwar Shikshan Prasarak Mandal's

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Ph : (02112) 253185, Fax : (02112) 283185

Ref. No. : SPCE/210/ A /20 22 - 2023

Date : 18/01/2023

CIRCULAR

Internal Complaints Committee
(Women's Protection and Harassment Cell)

Sr. No.	Name	Department	Committee Designation	Mobile No.
1	Dr. S. A. Deokar	Principal	Principal	9823141287
2	Prof. S. M. Patil	Faculty (Civil)	Presiding Officer	9623583519
3	Adv. More S. A.	NGO - Advocate	Member from	9604700447
4	Ms. JayashreeKhedkar	- Police Station	Member	7083166388
5	Prof. P. S. Waghmode	Faculty of Computer	Member	8830554042
6	Prof. Kakade S. R.	Faculty of Mechanical	Member	9420437978
7	Prof. A. C. Bhosale	Faculty of Electrical	Member	7218394661
8	Ms. PrachiDeshmukh	Final year student	Member	9209299975
9	Ms. SayaliMadane	Final year student	Member	8999560515

Objective/s:

- To create and maintain safe, healthy and supportive environment for women and girl students in the campus.
- To provide a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed.
- To advice complainants of means of resolution as specified by the legislation.
- To ensure fair and timely resolution of sexual harassment complaint.

Duties and Responsibilities:

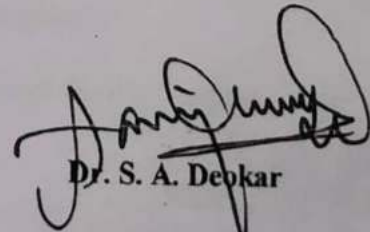
- To look into the complaints of sexual harassment in the establishment and also to generate awareness about the issue.
- Provide a forum for discussion and interaction with eminent ladies.
- Coordinate Women's Day celebrations
- Organize Seminars on Indian culture in matters of dressing, festivals, and traditions.
- Arrange confidential counseling sessions.

Term: One year and shall continue to be in force until reconstitution

Meetings: As and when required.

Quorum: All members or their representatives shall remain present for the meeting. In case of absence, the representative shall attend the meeting after prior permission of principal / coordinator. **Copy To:** All HODs / SEC Office/IQAC file




Dr. S. A. Deokar

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Ph : (02112) 253185, Fax : (02112) 283185

Ref. No. : SPCE/ 2161 A / 2022 - 2023

Date : 18/01/2023

CIRCULAR

Examination and Unfair Means Committee

Constitution of Committee: The Examination and Unfair Means Committee of the college is constituted with the following staff members.

Sr. No.	Name of Faculty	Department	Designation
1	Dr. S. A. Deokar	Principal	Chairman
2	Prof. C. V Naik	Faculty, Computer	College Exam Officer
3	Shri. S. R. Mohite	Office, SEC	Member
4	Sr. Supervisors	To be appointed by Principal	Member
5	Asst. Sr. Supervisors	To be appointed by Principal	Member
6	Shri. R. B. Lakade	Clerk - SEC Office	Member

Objective/s: 1. To help and ensure smooth and orderly conduct of examinations in the college as per the guidelines issued by SPPU, Pune from time to time.

1. To ensure the honesty and fairness during examinations, to assist the college authorities in promoting and maintaining discipline in the college.

Duties and Responsibilities:

- To carry out the examinations (Insem, Online and Endsem) conducted by SPPU, Pune.
- To carry out the convocation ceremony as per SPPU norms at college.
- To publish term-work, Insem and online exam results as per circular of SPPU, Pune.
- To promote and maintain the discipline in the college by pro-actively assisting the college authorities, HODs, Principal by involvement and giving suggestions.
- It shall be the responsibility of Sr. and Jr. Supervisors to report in writing any malpractice or anomaly found during examinations to the Principal.
- To finalize the Sr. Supervisor, Assistant to Sr. Supervisors and other assistants to

Term: Two years and shall continue to be in force until reconstitution

Meetings: Thrice in a semester.

Quorum: All members or their representatives shall remain present for the meeting.

Copy To: All HODs / SEC Office / OAC file

Dr. S. A. Deokar

PRINCIPAL

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Ph : (02112) 253185, Fax : (02112) 283185

Ref. No. : SPCE/189A /2022 - 2023

Date : 01 / 01 / 2023

CIRCULAR

Website Committee

Constitution of Committee: The Website Committee of the college is constituted with the following staff members.

Sr. No.	Name of Faculty	Department	Committee Designation
1	Dr. S. A. Deokar	Principal	Chairman
2	Prof. S.S.Ghadge	Faculty, Computer	Coordinator
3	Prof. S. R.Kakade	Faculty, Mechanical	Member
4	Prof. P.S.Shinde	Faculty, Electrical	Member
5	Prof. C.V. Naik	Faculty, Civil	Member
6	Prof. K. C. Attar	Faculty, Sci. & Humanities	Member
7	Prof. A. Y. Jagtap	Faculty, Computer	Member

Objective/s: To ensure that the college website is regularly updated, improved and well maintained and should be informative one.

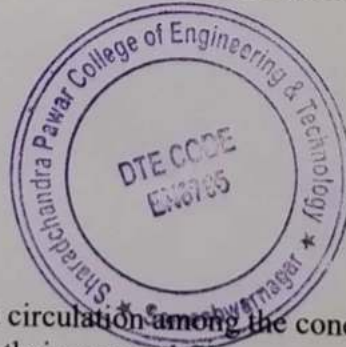
Duties and Responsibilities:

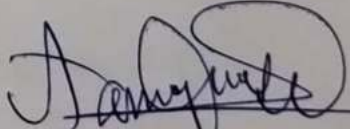
- Regularly update the information / data given on the website under various items / heads so as to have the latest and correct information about the college at all times and removes the incorrect and irrelevant data.
- Collect the information about the latest events in the college, achievements etc. and get them posted on the website by way of write ups and pictures
- Update all communications, notices and announcements etc. on regular basis.
- Strive to make improvement in the website with respect to design, preventability etc. on a continuous basis.

Term: One years and shall continue to be in force until reconstitution

Meetings: As and when required.

Quorum: As per requirement.




Dr. S. A. Deokar
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Copy To:

1. All HOD's for information and circulation among the concerned staff members
2. Above concerned members for their personal file
3. COE Office - Principal file & IQAC - NAAC file



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Shri Someshwar Shikshan Prasarak Mandal's

Sharadchandra Pawar College of Engineering & Technology

Someshwarnagar, Tal. Baramati, Dist. Pune (Pin : 412 306) Maharashtra, India
Approved by AICTE New Delhi, Recognised by Govt. of Maharashtra &
Affiliated to Savitribai Phule Pune University, Pune, Id. No. PU/PN. Engg./445/2012
Ph : (02112) 253185, Fax : (02112) 283185

Ref. No. : SPCE/210A/2022 - 2023

Date : 18/01/2023

CIRCULAR N. S. S. Cell

S. N.	Name of Faculty	Department	Committee Designation	Mobile No.
1	Dr. S. A. Deokar	Principal	Chairman	9823141287
2	Prof. D. B. Kate	Faculty, Civil	Coordinator	9762211484
3	Prof. A. D. Bhapkar	Faculty, Computer	Member	7378533713
4	Prof. S. R. Kakade	Faculty, Mechanical	Member	7888128706
5	Prof. S. S. Bhise	Faculty, Electrical	Member	9730315075
6	Prof. K. C. Attar	Faculty, Sci. & Humanities	Member	8888772049

Objective/s:

1. To understand the societal responsibilities and the importance of mobilizing youth towards volunteering in social service to make the world a better place for all citizens, regardless of differences.
2. To inculcate and develop social sensitivity, moral values and professional ethics in students so as to show responsible behavior to the professional community and society at large and to grow as responsible citizens, thus realizing a major thrust in the vision and mission of college.



Dr. S. A. Deokar

PRINCIPAL

Sharadchandra Pawar College of Engineering & Technology
Someshwarnagar, Tal. Baramati, Dist. Pune (Pin : 412 306)



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Ref. No. : SPCE/2107/2022 - 2023

Date : 18/01/2023

CIRCULAR Library Committee

Sr. No.	Name of Faculty	Department	Committee Designation	Mobile No.
1	Dr. S. A. Deokar	Principal	Chairman	9823101287
2	Prof. V. S. Kadam	Library In charge	Coordinator	9423131060
3	Prof. S. N. Bhagat	Faculty, Mechanical	Member	8796925602
4	Prof. C. V. Naik	Faculty, Civil	Member	9422460081
5	Prof. S. D. Pawar	Faculty, Computer	Member	8999607076
6	Prof. A. C. Bhosale	Faculty, Electrical	Member	7218394661
7	Prof. K. C. Attar	Faculty, Sci. & Humanities	Member	8888772049

Objective/s: To carry out the purchase of E-Journals /Textbook /Journals /Magazines /periodicals /Reference books/Hand books as per requirement for each academic year.

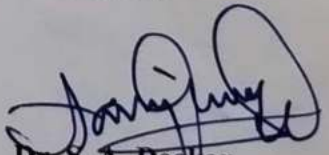
Duties and Responsibilities:

- The committee should collect the requirements/recommendations of books, journals, magazines and periodicals from the individual departments in both hard and soft forms.
- The committee should finalize the title, authors and prices of books.
- The committee should meet whenever necessary to identify the items to be purchased as per the requirements of various departments.
- Purchase committee has to understand the specifications of the item(s) to be purchased and lay down the terms and conditions and rates.
- The coordinator should convey all the decisions of committee to management after due recommendation of principal for approval.
- The committee should maintain the proper files as per purchase guidelines and record of meetings and its minutes.

Term: One year and shall continue to be in force until reconstitution

Meetings: Once in a semester and on any exigency.

Quorum: All members or their representatives shall remain present for the meeting.


Dr. S. A. Deokar
PRINCIPAL

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Copy To:

1. All HOD's for information and circulation among the concerned staff members
2. Above concerned members for their personal file
3. COE Office - Principal file
4. IQAC - NAAC file

