







CCTV Cameras are installed at different points such as entry/exit, laboratory, common passages in the institute





Separate common rooms for girls and boys



॥ Tamaso ma Jyotirgamaya ॥  
Shri Someshwar Shikshan Prasarak Mandal's

# Sharadchandra Pawar College of Engineering & Technology

Someshwarnagar, Tal. Baramati, Dist. Pune (Pin : 412 306 ) Maharashtra, India  
Approved by AICTE New Delhi, Recognised by Govt. of Maharashtra &  
Affiliated to Savitribai Phule Pune University, Pune, Id. No. PU/PN. Engg./445/2012  
Ph : (02112) 253185, Fax : (02112) 283185

Ref. No. : SPCE/ / 12022-2023

Date : 18/01/2023

## CIRCULAR

Internal Complaints Committee  
(Women's Protection and Harassment Cell)

Sr. No.	Name	Department	Committee Designation	Mobile No.
1	Dr. S. A. Deokar	Principal	Principal	9823141287
2	Prof. S. M. Patil	Faculty (Civil)	Presiding Officer	9623583519
3	Adv. More S. A.	NGO - Advocate	Member from	9604700447
4	Ms. JayashreeKhedkar	- Police Station	Member	7083166388
5	Prof. P. S. Waghmode	Faculty of Computer	Member	8830554042
6	Prof. Kakade S. R.	Faculty of Mechanical	Member	9420437978
7	Prof. A. C. Bhosale	Faculty of Electrical	Member	7218394661
8	Ms. PrachiDeshmukh	Final year student	Member	9209299975
9	Ms. SayaliMadane	Final year student	Member	8999560515

### Objective/s:

- To create and maintain safe, healthy and supportive environment for women and girl students in the campus.
- To provide a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed.
- To advice complainants of means of resolution as specified by the legislation.
- To ensure fair and timely resolution of sexual harassment complaint.

### Duties and Responsibilities:

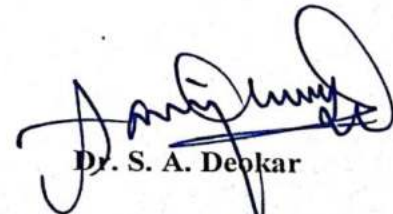
- To look into the complaints of sexual harassment in the establishment and also to generate awareness about the issue.
- Provide a forum for discussion and interaction with eminent ladies.
- Coordinate Women's Day celebrations
- Organize Seminars on Indian culture in matters of dressing, festivals, and traditions.
- Arrange confidential counseling sessions.

**Term:** One year and shall continue to be in force until reconstitution

**Meetings:** As and when required.

**Quorum:** All members or their representatives shall remain present for the meeting. In case of absence, the representative shall attend the meeting after prior permission of principal / coordinator. **Copy To:** All HODs / SEC Office/IQAC file



  
Dr. S. A. Deokar

PRINCIPAL

Sharadchandra Pawar College of Engineering & Technology  
Someshwarnagar, Tal. Baramati, Dist. Pune (Pin : 412 306)

## Minutes of Meeting held on June 2022

### INTERNAL COMPLAINT COMMITTEE

The 1<sup>st</sup> Meeting of the Internal Complaint Committee constituted for the academic session 2022-2023 was held on 20<sup>th</sup> June 2022 at 11:00 a.m. in the meeting hall to discuss following agenda:

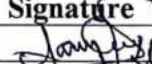
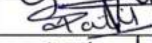
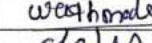
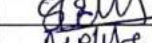
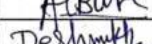
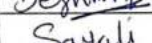
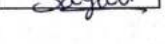
#### Agenda of meeting was

1. To know the objectives and function of the Committee.
2. To know Salient Features of the Sexual Harassment of Women at Workplace
3. To initiate requires actions in resolve grievance reported from student if any
4. Any other issue with the permission of chairman

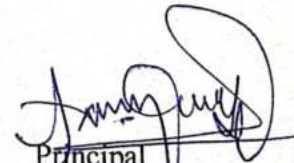
#### Minutes of meeting

1. Introductory address of the committee and reason of constituting the committee was given by Prof. Patil S. M., Committee Coordinator.
2. Prof. Patil S. M explained objectives and function of committee
3. Prof. Patil S. M explained Salient Features of the Sexual Harassment of Women at Workplace.
4. Committee members asked to student representatives, faculty representatives and non-teaching representatives to report a grievance if any.
5. There is no any grievance reported by student, faculty & non-teaching representatives.
6. Prof. Patil S. M asked student representative to keep on reminding the other students about the function of the internal Complaint Committee.
7. It is discussed a decided that here forth the coordination of this committee meeting will be done by any member of this committee.

Following committee members were present for the meeting

Sr.No	Name	Destination	Signature
1	Dr. Deokar S.A.	Principal	
2	Prof. Patil S. M	Asst. Prof. in Civil Engg.	
3	Prof. Waghmode P.S	Asst. Prof. in Computer Engg.	
4	Prof. Kakade S.R.	Asst. Prof. in Mechanical Engg.	
5	Prof. Bhosale A.C.	Asst. Prof. in Electrical Engg.	
6	Ms. Prachi Deshmukh	Student Member	
7	Ms. Sayali Madane	Student Member	

  
Committee Coordinator

  
Principal

Date-17/2/2022

## Notice

All the members of Internal Complaints Committee (ICC) are informed to attend the meeting in the meeting hall on 20<sup>th</sup> June 2022 at 11:00a.m.

Agenda of meeting is-

1. To know the objectives and function of the Committee.
2. To know Salient Features of the Sexual Harassment of Women at Workplace
3. To initiate requires actions in resolve grievance reported from student if any
4. Any other issue with the permission of chairman



PRINCIPAL

Sharadchandra Pawar College of Engineering & Technology  
Someshwarnagar, Tal. Baramati, Dist. Pune (Pin : 412 306)

Cc to:  
The Principal  
To be circulated to all ICC committee members.

## Minutes of Meeting held on February 2023

### INTERNAL COMPLAINT COMMITTEE

The 2<sup>st</sup> Meeting of the Internal Complaint Committee constituted for the academic session 2022-2023 was held on 15<sup>th</sup> February 2023 at 10:00 a.m. in the meeting hall to discuss following agenda:

#### Agenda of meeting was

1. To review minutes of previous meeting
2. To know from student representative about Internal Grievance if any
3. To initiate require actions to resolve grievance reported from students if any
4. To plan the women's day activities.
5. Any other subject with the permission of chairman

#### Minutes of meeting

1. Introductory address of the committee and reason of constituting the committee was given by Prof. Patil S. M., Committee Coordinator.
2. Committee members asked to student representatives, faculty representatives and non-teaching representatives to report a grievance if any.
3. There is no any grievance reported by student, faculty & non-teaching representatives.
4. Prof. Patil S. M asked student representative to keep on reminding the other students about the function of the internal Complaint Committee.
5. It is discussed a decided that here forth the coordination of this committee meeting will be done by any member of this committee.
6. Women's day celebration activities are planned.

Following committee members were present for the meeting

Sr.No	Name	Destination	Signature
1	Dr. Deokar S.A.	Principal	
2	Prof. Patil S. M	Asst. Prof. in Civil Engg.	
3	Prof. Waghmode P.S	Asst. Prof. in Computer Engg.	waghmode
4	Prof. Kakade S.R.	Asst. Prof. in Mechanical Engg.	
5	Prof. Bhosale A.C.	Asst. Prof. in Electrical Engg.	
6	Ms. Prachi Deshmukh	Student Member	Prachi
7	Ms. Sayali Madane	Student Member	Sayali

Committee Coordinator

Principal



Date-13/2/2023

## Notice

All the members of Internal Complaints Committee (ICC) are informed to attend the meeting in the meeting hall on 15<sup>th</sup> February 2023 at 10:00 a.m.

Agenda of meeting is-

1. To review minutes of previous meeting
2. To know from student representative about Internal Grievance if any
3. To initiate require actions to resolve grievance reported from students if any
4. To plan the women's day activities.
5. Any other subject with the permission of chairman



PRINCIPAL

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Cc to:

The Principal

To be circulated to all ICC committee members.